

THE BAR ASSOCIATION OF BALTIMORE CITY
Lawyer Referral and Information Service
Panel Registration

Before completing this application, please review the minimum qualifications carefully. If you are not qualified and would like to request a mentor, there is a Mentor limit of 3 panels (this does not include the panels sub-categories).

PLEASE PRINT

Application for _____

Date of Birth _____ Date Admitted to Maryland Bar _____

Firm Name _____

Address _____

City, State, Zip _____

Other Office Location(s) Address _____

City, State, Zip _____

Telephone _____

Fax _____ Email _____

(we submit all referrals via email to insure expedited notifications and efficiency for our clients and attorneys alike)

Foreign Language(s) Spoken _____

Do you have an interpreter available? _____

Do you know Sign Language? or have TTY equipment? _____

List other States in which you are admitted to practice law: _____

List other jurisdictions other than Baltimore City in which you are willing to travel to accept cases:

Are you willing to provide a home (hospital, etc.) visit to clients? **YES or NO**

Other Professional Licenses/Practices _____

Have you been previously removed from this or other LRIS panels? **YES or NO**
Are you the subject of any attorney disciplinary proceeding? **YES or NO**
Do you have criminal charges pending against you anywhere, or have you been convicted of a criminal offense (other than traffic violations)? **YES or NO**

Charge

_____ **\$135 – Bar Association of Baltimore City Member**

_____ **\$75 – Newly admitted to the Maryland Bar**

_____ **\$275 – Non-member of the Bar Association of Baltimore City**

Form of Payment

_____ **Cash**

_____ **Check**

_____ **Money Order**

_____ **Credit Card (Visa or Mastercard Only)**

Credit Card information:

Name as it appears on Credit Card: _____

Credit Card Number: _____

Date of Expiration: _____

Card Security Code: _____

THE BAR ASSOCIATION OF BALTIMORE CITY
Lawyer Referral and Information Service

INSURANCE CERTIFICATION

I understand that all LRIS panel members are required to carry malpractice insurance in the minimum amount of \$100,000.

INSURANCE CARRIER _____

POLICY NUMBER _____

POLICY EXPIRATION DATE _____

POLICY LIMITATIONS _____

ATTACH A COPY OF THE FRONT PAGE OF THE INSURANCE POLICY.

I certify that I understand the above policies and procedures and shall abide by them.

Signature

date

Minimum Qualifications for Bar Association of Baltimore City
LRIS Panel
9 Hours CLE every 2 years:

Administrative Law: Referrals from this panel include all administrative matters not included in other panels.

Qualifications: Attorney must have handled two or more cases before administrative agencies, including one hearing.

Appellate: Referrals from this panel include appeals before all State and Federal appellate courts.

Qualifications: Attorney must have prepared and filed, as attorney of record, a brief in at least one appeal and attorney must have argued at least one case before an Appellate Court.

Asbestos: Referrals from this panel include all products liability matters pertaining to asbestos and/or exposure to asbestos.

Qualifications: Attorney must have prepared and tried at least two asbestos liability matters to judgment within the last three years,* including at least one jury trial.

Bankruptcy: Referrals from this panel include all bankruptcy questions, debtor questions, wage levies, repossessions and bankruptcies.

Qualifications: The Attorney must have attended a CLE under the new Bankruptcy Laws. The following types of cases are referred from this panel: Chapter 7, Chapter 11, and Chapter 13. Minimum requirements are that the panel member must have handled:

Corporate: 2 or more Chapter 11 or Chapter 7*

Individual: 2 or more Chapter 13 or Chapter 7*

Business Law: Referrals from this panel include all matters relating to the formation, maintenance and/or dissolution of businesses or charitable entities.

Qualifications:

Incorporations: Attorney must have handled two or more incorporations including at least one Partnership or Limited Liability Corporation Agreement.*

Securities: Attorney must have handled two or more securities matters including client participation in profits or assets distribution of a profit-making enterprise.*

Civil Litigation: Referrals from this panel include all civil litigation matters excluding those covered by specific panels as set forth herein.

Qualifications: Attorney must have handled three contested civil cases, including two trials from filing of Complaint, through discovery, to verdict or decision.* Two arbitrations may substitute for one of the three contested civil cases. In addition, attorney must have handled at least three motions through a hearing.

Collections: Referrals from this panel include all collection matters.

Qualifications: Attorney must have handled no fewer than five collection matters in the past three years, including at least one matter in which a writ of execution was issued. Three CLE hours in Collections, including Fair Debt Collection Act, can substitute for

the handling of five collection matters.

Constitutional Law: Referrals from this panel include matters which involve any violation of the federal or state civil rights laws, including ADA claims, employment discrimination claims, false arrests/imprisonment, and excessive force.

Qualifications: Attorney must have handled to completion at least one Constitutional Law/Civil Rights case to judgment.

Construction Law: Referrals from this panel include all matters involving construction and all laws governing this business.

Qualifications: Attorney must have handled to completion at least one construction case to judgment.

Consumer: Referrals from this panel include all consumer fraud matters relating to illegal or deceptive loan collection practices, lemon law, repossession and small claims.

Qualifications: Attorney must have handled at least two consumer actions through final verdict or settlement, including at least one through hearing or trial.*

Contracts: Referrals from this panel include all contract matters.

Qualifications: Attorney must have handled at least two contract matters to include the drafting of, defense of and /or breach of a contract.*

Copyrights: Referrals from this panel include any and all matters relating to copyrights to include the grant of a right to exclude others from the making, using or selling of literary material.

Qualifications: Must have handled at least one copyright filing or dispute.

Criminal Law: Referrals from this panel include all matters related to violation of criminal statutes or ordinances by any state, local or federal governmental entity. This panel is divided into Traffic Court, District Court, Circuit Court Felonies:

Qualifications:

Traffic Court: Attorney must have handled at least one traffic matter.*

District Court: Attorney must have completed at least three criminal matters to disposition in the last three years.*

Circuit Court: Attorney must have completed all of the above requirements for state District Court and have handled no fewer than five criminal matters including: a) one felony jury trial to disposition; b) one preliminary hearing; c) three criminal written pretrial motions hearing, or hearing at which witnesses were sworn in and testimony is taken.*

Appeals: Attorney must have handled at least two criminal appeal matters in the last three years.*

Domestic Law: Referrals from this panel include pre or post-nuptial agreements, dissolution of marriage, child custody/support issues, marital settlement agreements, adoption, name change, guardianship of a minor, grandparent's rights, paternity issues and support enforcement.

Qualifications: Within the past five years, attorney must have completed no fewer than

three marital dissolutions from filing of Complaint through final Divorce, two of which must include Masters hearings and one of which involved child custody and visitation issues.* In addition, attorney must have negotiated at least two marital settlement agreements and must have handled at least one contested case through trial.* Attorney must have handled at least one of each of the following: name change*, independent adoption, guardianship of a minor, proof of paternity and support enforcement to be qualified for each panel. Attorney must have handled at least two guardianship administration proceedings through to the accounting stage.*

Domestic Violence: Referrals from this panel include domestic violence issues in criminal court.

Qualifications: Attorney must have handled at least one domestic violence case.

Education: Referrals from this panel include all matters pertaining to education and the educational system in Maryland.

Qualifications: Attorney must have handled at least one education case.

Elder Law: Referrals from this panel include all aspects of elder law; to include incapacity planning, POA, guardianship, nursing home matters, Medicaid/Medicare, and pension/IRA.

Qualifications: Attorney must have at least two years experience in all aspects of elder law. Attorney must have handled at least two guardianship administration proceedings through to the accounting stage.*

60+ Legal Program:

Qualifications: Attorney must have at least one year experience in all aspects of elder law. Must have prepared three simple wills.

Employment/ Sexual Harassment: Referrals from this panel include any matter related to sexual harassment at the workplace.

Qualifications: Attorney must have handled at least two sexual harassment matters.*

Entertainment/Sports Law: Referrals from this panel include all entertainment/sports law matters, including contracts, within the entertainment industry.

Qualifications: Attorney must have handled at least two entertainment/sports law matters within the past five years.*

Environmental Law: Referrals from this panel include all environmental law matters.

Qualifications: Attorney must have handled at least two environmental law matters within the past five years.*

Equine Law: Referrals from this panel include all equine law matters.

Qualifications: Attorney must have handled at least two equine law matters within the past five years.*

Estate Planning: Referrals from this panel include all matters relating estate planning to include deeds, wills, trusts, estate probate and will contests.

Qualifications:

- Wills: Attorney must have prepared three wills in the last two years of which one contains a Testamentary Trust.*
- Deed Change: Attorney must have prepared at least two Deeds including obtaining the lien sheets and completing the intake sheets.
- Trusts: Attorney must have prepared at least two trust agreements.*
- Will Contest: Attorney must have handled one contested or caveat proceeding in the Orphans Court.
- Probate: Attorney must have probated at least three estates, at least one of which is a large estate.

Gay & Lesbian Issues: Referrals from this panel include all matters regarding Name Change, Adoption, Health Insurance Issues, Estate Planning and much more.

Qualifications: Background in family law cases, including quantum meruit, constructive trusts, second parent adoption, custody, child support, visitation & defacto parent status. Must have experience in estate planning, gift tax and transfer tax issues, Sale in Lieu of Partition involving real property and mediation.

Health Insurance Disputes: Referrals from this panel include all matters relating to disputes concerning Health Insurance.

Qualifications: Attorney must have handled to conclusion at least two cases involving Health Insurance disputes in the past three years.*

Home Improvement: Referrals from this panel include all matters relating to the business of home improvement, contracts, and any disputes arising from a home improvement matter.

Qualifications: Attorney must have handled to conclusion at least two cases involving home improvement disputes and/or home improvement contracts within the past two years.

Immigration and Naturalization: Referrals from this panel include all matters relating to labor certification, deportation, citizenship, and visas.

Qualifications: Attorney must have handled to conclusion no fewer than three immigration matters* including at least one Appeal.

Juvenile Court: Referrals from this panel include all matters or proceedings held in or related to the juvenile court, including criminal, delinquency, and child dependency cases.

Qualifications: Attorney must have handled at least two contested Juvenile Court hearings through disposition within the last five years.*

Labor Law: Referrals from this panel include all matters having to do with employment discrimination, wrongful termination, and all other Labor Law matters.

Qualifications: Attorney must have taken from commencement to conclusion of at least three labor law matters including at least one in Federal Court and one through EEOC or the Human Relations Commission or Merit System Protection Board. Said cases may be

in the fields of Labor Rights, Wrongful Termination or Employment Discrimination.*

Lead Paint: Referrals from this panel include all products liability matters pertaining to lead paint and/or exposure to lead paint.

Qualifications: Attorney must have prepared and tried at least two lead paint matters to judgment within the last three years,* including at least one jury trial.

Landlord/Tenant: Referrals from this panel include all matters related to renting or leasing buildings, rooms, or land, including rent collection, tenant's rights and unlawful retainer actions.

Qualifications: Attorney must have handled two or more landlord/tenant matters through trial.*

Libel/Slander: Referrals from this panel include all matters related to libel, slander and/or defamation.

Qualifications: Attorney must have handled two or more libel/slander matters through trial.*

Malpractice: [Legal, Accounting, Other] Referrals from this panel include all matters related to tort claims against lawyers, accountants, and other non-health care provider professionals as a result of their negligence.

Qualifications: Attorney must have prepared and tried at least one malpractice case (can include medical) to jury verdict.

*Medical Malpractice Qualifications: Attorney must have prepared and tried at least two medical malpractice cases to verdict including at least one jury trial.

Maritime Law: Referrals from this panel include all maritime law matters.

Qualifications: Attorney must have handled at least two maritime law matters within the past five years.*

Military Law: Referrals from this panel include all military law cases including court-martials and cases to be heard before a Judge Advocate General.

Qualifications: Attorney must be certified by the Judge Advocate General of one of the armed services as competent to serve as trial counsel, or representation in at least three special or general court-martial, one of which must have been contested after a plea of not guilty.*

Patents: Referrals from this panel include any and all matters relating to patents and inventions.

Qualifications: Attorney is admitted to practice and is in good standing before U.S. Patent and Trademark Office.

Personal Injury: Referrals from this panel include all matters related to tort claims against persons or entities including personal injury claims, property damage, wrongful death cases, intentional tort and defamation cases.

Qualifications: Attorney must have prepared and tried two personal injury cases to

judgment;* including at least one jury trial.

Products Liability: Referrals from this panel include all matters pertaining to products liability and proof that a product defect causes personal injury.

Qualifications: Attorney must have prepared and tried at least two products liability matters to judgment within the last three years,* including at least one jury trial.

Real Estate: Referrals from this panel include all matters relating to the advice and preparation of sales agreements, real estate partnerships, limited partnerships, leases, options and related real property transactions.

Qualifications: Attorney must have prepared settlement documents and handled at least one settlement on real property. Attorney must have handled at least one sale and at least one lease transaction. Attorney must have prepared one deed change.

Social Security: Referrals from this panel include all matters relating to social security appeals.

Qualifications: Attorney must have handled two social security appeals through final resolution.*

SSI: Referrals from this panel include all matters relating to Supplemental Security Income issues and/or the denial of SSI.

Qualifications: Attorney must have handled two SSI appeals through final resolution.*

Taxes: Referrals from this panel include all matters relating to representation and advice on all Federal, State, and Local taxation issues other than estate planning tax issues.

Qualifications: Attorney must have an LLM in taxation, or have handled at least three or more tax matters through completion.*

Trademarks: Referrals from this panel include any and all matters relating to trademarks.

Veterans Affairs: Handled at least one appeal through Court of Veterans Appeals or take CLE on Veteran Affairs.

Workers' Compensation: Referrals from this panel include all matters related to the prosecution of claimant's claims for industrial injuries from on-the-job accidents.

Qualifications: Attorney must have handled at least three workers' compensation claims involving different claimants from application through findings and award, one or more of which were contested hearings, one appeal through a jury trial to judgment.

**One matter may be substituted by taking three or more hours of related CLE.*

**Lawyer Referral and Information Service
Panel Registration**

Please indicate the areas of law in which you will accept referrals. Please provide specific information in the "Other" section. Then indicate your qualification and/or whether you need a mentor for **each** area of law in which you choose to accept referrals.

REMEMBER: Mentor request is limited to 3 panels (this does not include there sub-categories).

	Currently Qualified	Not Qualified	Desire Mentor
60+ Legal Program			
Wills	_____	_____	_____
Powers of Attorney	_____	_____	_____
Living Wills	_____	_____	_____
Small Estate Administration	_____	_____	_____
Deed Changes	_____	_____	_____
Access to Justice Program (Reduced Fee)			
Name Change	_____	_____	_____
Bankruptcy Ch.7	_____	_____	_____
Bankruptcy Ch. 13	_____	_____	_____
Criminal Circuit Court	_____	_____	_____
Criminal District Court	_____	_____	_____
Divorce Uncontested	_____	_____	_____
Landlord/Tenant	_____	_____	_____
Power of Attorney	_____	_____	_____
Administrative			
Federal	_____	_____	_____
State & Local	_____	_____	_____
General	_____	_____	_____
Appellate			
	_____	_____	_____
Asbestos			
	_____	_____	_____
Bankruptcy			
Chapter 7	_____	_____	_____
Chapter 11	_____	_____	_____
Chapter 13	_____	_____	_____

	Currently Qualified	Not Qualified	Desire Mentor
Business, General			
Incorporation	_____	_____	_____
Securities	_____	_____	_____
Civil Litigation			
General	_____	_____	_____
Federal	_____	_____	_____
Collections			
Creditor	_____	_____	_____
Debtor	_____	_____	_____
Constitutional Law			
Police Brutality	_____	_____	_____
Civil Rights	_____	_____	_____
Other	_____	_____	_____
Construction Law	_____	_____	_____
Consumer			
Credit	_____	_____	_____
Insurance	_____	_____	_____
Repossession	_____	_____	_____
Small Claims	_____	_____	_____
Lemon Law	_____	_____	_____
Contracts			
Commercial	_____	_____	_____
Personal	_____	_____	_____
Copyrights	_____	_____	_____
Criminal			
Traffic	_____	_____	_____
District Court	_____	_____	_____
Circuit Court	_____	_____	_____
Appeals	_____	_____	_____
Federal	_____	_____	_____

Domestic

	Currently Qualified	Not Qualified	Desire Mentor
Adoption	_____	_____	_____
Custody & Support	_____	_____	_____
Divorce- Contested	_____	_____	_____
Divorce- Uncontested	_____	_____	_____
Domestic Violence	_____	_____	_____
G/Parent Rights	_____	_____	_____
Mediation	_____	_____	_____
Name Change	_____	_____	_____
Paternity	_____	_____	_____
Support Enforcement	_____	_____	_____

Education

_____	_____	_____
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Elder Law

Incapacity Planning	_____	_____	_____
Nursing Home	_____	_____	_____
Medicaid/Medicare	_____	_____	_____
Pensions/IRAs	_____	_____	_____
Guardianship	_____	_____	_____
Power of Attorney	_____	_____	_____

Employment

American Disabilities Act	_____	_____	_____
Discrimination	_____	_____	_____
Licensure	_____	_____	_____
Other	_____	_____	_____
Sexual Harassment	_____	_____	_____

Entertainment/Sports Law

_____	_____	_____
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Environmental Law

_____	_____	_____
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Equine Law

_____	_____	_____
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Estate Planning

Wills	_____	_____	_____
Deed Change	_____	_____	_____
Trusts	_____	_____	_____
Probate	_____	_____	_____
Will Contests	_____	_____	_____

	Currently Qualified	Not Qualified	Desire Mentor
Gay & Lesbian Issues	_____	_____	_____
General/Civil Litigation	_____	_____	_____
Guardianship			
Adult	_____	_____	_____
Minor	_____	_____	_____
Health Insurance Dispute	_____	_____	_____
Home Improvement	_____	_____	_____
Home Visit	_____	_____	_____
Immigration & Naturalization			
Visas	_____	_____	_____
Deportation	_____	_____	_____
International Law	_____	_____	_____
Juvenile Court			
Civil	_____	_____	_____
Criminal	_____	_____	_____
Labor Law			
Labor	_____	_____	_____
Management	_____	_____	_____
Contracts	_____	_____	_____
Discrimination	_____	_____	_____
Unemployment Comp.	_____	_____	_____
Unions	_____	_____	_____
Wage/Benefit Claims	_____	_____	_____
ERISA	_____	_____	_____
Landlord/Tenant			
Landlord	_____	_____	_____
Tenant	_____	_____	_____
Lead Paint			
Plaintiff	_____	_____	_____
Defendant	_____	_____	_____

	Currently Qualified	Not Qualified	Desire Mentor
Libel/Slander	_____	_____	_____
Malpractice			
Legal	_____	_____	_____
Medical	_____	_____	_____
Accounting	_____	_____	_____
Dental	_____	_____	_____
Maritime	_____	_____	_____
Medicaid Planning	_____	_____	_____
Military Law	_____	_____	_____
Patents			
Trademarks	_____	_____	_____
Copyrights	_____	_____	_____
Personal Injury			
Plaintiff	_____	_____	_____
Defendant	_____	_____	_____
Dog Bite	_____	_____	_____
Slip & Fall	_____	_____	_____
Products Liability			
Plaintiff	_____	_____	_____
Defendant	_____	_____	_____
Real Estate			
Buyer	_____	_____	_____
Seller	_____	_____	_____
Settlement	_____	_____	_____
Boundary Dispute	_____	_____	_____
Foreclosure	_____	_____	_____
Litigation	_____	_____	_____
Zoning &			
Condemnation	_____	_____	_____
Co-ops/Condos	_____	_____	_____
Loan Documents	_____	_____	_____
Deeds	_____	_____	_____

	Currently Qualified	Not Qualified	Desire Mentor
Social Security			
Disability	_____	_____	_____
Retirement	_____	_____	_____
SSI	_____	_____	_____
Taxes			
Individual	_____	_____	_____
Corporate	_____	_____	_____
Trademarks	_____	_____	_____
Veteran's Affairs	_____	_____	_____
Worker's Compensation			
Federal	_____	_____	_____
State	_____	_____	_____
Longshoremen	_____	_____	_____
Appeals	_____	_____	_____
Defense	_____	_____	_____

**The Bar Association of Baltimore City
Lawyer Referral and Information Service
LRIS Mentor Program Sign-Up Sheet**

Name _____

_____ YES. I am willing to act as a mentor to LRIS member(s) in areas in which I exceed the minimum qualification for panel members.

_____ In addition to being available to answer questions of the advisee, I would be willing to act as co-counsel in matters with the advisee. I understand that any fee sharing arrangements must be worked out between myself and the advisee with the approval of the client.

I am qualified to assist as a Mentor in the following areas (must exceed minimum qualifications for panel members):

- _____ Administrative Law
- _____ Adoptions
- _____ Appellate
- _____ Bankruptcy
- _____ Collections
- _____ Commercial Litigation
- _____ Constitutional Law/Civil Rights
- _____ Consumer
- _____ Corporation and General Business
- _____ Criminal Law
- _____ Domestic Law
- _____ Elder Law
- _____ Entertainment/ Sports Law
- _____ Environmental Law
- _____ General/Civil Litigation

- Guardianship
- Immigration and Naturalization
- Juvenile Court
- Labor Law
- Landlord/Tenant
- Malpractice -- Legal, Accounting, etc.
- Malpractice -- Medical
- Medicaid Planning
- Military Law
- Patent, Trademark and Copyright
- Personal Injury
- Probate
- Products Liability
- Real Estate Transaction
- Social Security
- Taxation
- Veterans Affairs
- Wills, Trusts and Estate Planning
- Workers' Compensation
- Other